

Annual Report of the Governance Committee – 2021
Presented at the 2021 Annual General Meeting of the PSFDH Corporation

The Governance Committee (the “Committee”) serves under the authority of the Board of Directors of the Perth and Smiths Falls Hospital. The Committee has three major responsibilities:

First, to ensure that individual Members of the Board have the necessary competencies to fulfill the Board of Directors mandate under legislation and corporate policies.

Second, to evaluate the performance of the Board as a whole, as well as its members.

Third, to review and recommend to the Board of Directors proposed changes to Corporate Policies of the Board of Directors.

The Committee met seven times this year, during which time our work focused on these responsibilities.

Evaluation and assessment tools were developed by the Committee with a view to enhancing Board and Members performance.

Early in the year, the Committee reviewed and recommended to the Board of Directors those Work Plans prepared by each of the five major Committees of the Board of Directors. As well, existing Committee Terms of Reference were reviewed and then submitted to the Board of Directors for approval.

Ongoing Corporate Policy review occurred throughout the year with over 21 policies thoroughly reviewed and then brought forward for the Board’s consideration.

Recruitment of new Board Members was an activity during the year resulting in one new Board Members being added.

Work was undertaken to finalize performance management policies and tools to be used in relation to the Chief Executive Officer and Chief of Staff positions.

Another major activity undertaken was a review of the Professional Staff Bylaws in concert with the Chief of Staff and the Medical Advisory Committee.

As Chair of the Committee I would like thank the individual members of the Committee for their commitment and work over the past year. These included Donna Howard, Dr. Barry Guppy, Stephen Bird, Leslie Drynan and Gardner Church. Thank you to Karen, for her ongoing outstanding work in supporting our Committee.

This now concludes my report.

Respectfully submitted,
John Hewitt, Chair
Governance Committee