CATEGORY: Board Committees	**NUMBER: 2.6.6**
TITLE: Executive Committee	**ORIGINATING DATE:** January 2013
SOURCE: Board	**REVISION/REVIEW DATE:** September 2020 May 21, 2019
SIGNATURE:	

The Executive Committee shall consist of:

a) the Chair of the Board;
b) the Chief Executive Officer;
c) the Chief of Staff; and
d) the two Vice-Chairs.

The Chair of the Board will chair this Committee.

The Committee shall:

a) oversee structures and processes and establish, maintain and evaluate structures and processes which will support effective Board functioning;
b) oversight of human resources management;
c) adopt performance indicators and implement monitoring practices to evaluate the performance of the Board and Board members;
d) exercise the full powers of the Board in all matters of administrative urgency, reporting every action at the next regular meeting of the Board, if not before;
e) develop committees annually and recommend to the Board of Directors; and
f) review, negotiate and report to the Board of Directors on the Chief of Staff and CEO contracts.

This Committee shall meet at the call of the Chair.

DRAFT