Perth and Smiths Falls District Hospital
Executive Committee Meeting
7:30 a.m., Tuesday, February 25, 2020
SF Site – CEO Office

Present: Dr. B. Guppy, J. Hewitt, *D. Howard, Chair,* Dr. K. Stolee

Regrets: G. Church

In Attendance: K. Kelly, Recording Secretary

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1. Call to Order – D. Howard

D. Howard called the meeting to order at 7:03 a.m.

2. Declaration of Conflict of Interest

Nil.

3. Approval of Agenda

MOVED by Dr. K. Stolee
SECONDED by Dr. B. Guppy

THAT the February 25, 2020 Executive Committee agenda be approved as circulated.

CARRIED.

4. Approval of Minutes

MOVED by J. Hewitt
SECONDED by Dr. K. Stolee

THAT the following Executive Committee (open and closed) minutes be approved as circulated:
- *January 28, 2020 (open);*
- *January 28, 2020 (closed);*

CARRIED.

5. Business Arising from Minutes

a) Ontario Health Teams Update – Dr. B. Guppy

Dr. B. Guppy provided an update on the OHT matter. The recent meeting discussion focussed on primary care engagement along with patient and family engagement. Work is underway to develop this level of engagement. Discussion at the meeting was also on project management support.

He noted that there is presently an amount in the budget to support the LLG OHT proposal but not the Lanark County OHT proposal. He indicated that he is not prepared to increase the budget to support both proposals.

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The next meeting of the group will discuss a replacement for the lead agency, AMH as they are now under supervision.

Dr. B. Guppy advised that he has written a letter to the Ministry based on the outcome of last discussion at the last board meeting which lays out the situation of the two OHTs. He is seeking some direction from the Ministry on how to move forward the proposals. He is aware that the Ministry has provided some direction to other groups.

b) Chief of Staff Evaluation Process – D. Howard/All

D. Howard reported that she has completed all but one interview. She will schedule to meet with Dr. Stolee next week.

6. Closed Session Items

MOVED by J. Hewitt
SECONDED by Dr. K. Stolee

THAT the Executive Committee meeting moved to a closed session at 7:10 a.m.

CARRIED.

MOVED by J. Hewitt
SECONDED by Dr. K. Stolee

THAT the Executive Committee meeting moved out of the closed session at 7:15 a.m.

CARRIED.

7. Standing Items

Nil.

8. New Business

a) Committee Memberships – D. Howard

D. Howard reported that R. Laing tendered his resignation effective immediately. She suggested that Dr. W. Hollis be appointed Finance Committee Chair until the end of the year. She will speak to the matter at today's board meeting.

MOVED by J. Hewitt
SECONDED by B. Guppy

THAT the slate of appointments on board and board committees, (WH moving from Acting Chair to Chair); for the remainder of the board year.

CARRIED.

J. Hewitt added that with R. Laing's resignation, the board will need to seek an additional member. One person with a financial background expressed interest to B. Allen and he has since spoken with the person. The Governance Committee will consider the current vacancy at the next governance meeting. A general discussion ensued regarding connections with other persons interested in joining the board.

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At this point, the meeting moved to a second closed session.

MOVED by Dr. K. Stolee
SECONDED by J. Hewitt

THAT the Executive Committee moved to a closed Session at 7:19 a.m..

CARRIED.

MOVED by J. Hewitt
SECONDED by Dr. B. Guppy

THAT the Executive Committee meeting moved out of the 2nd closed session at 7:29 a.m.

CARRIED.

9. Date of Next Meeting

Tuesday, March 24, 2020, 7:30 a.m., GWM Site – CEO Office

10. Adjournment

MOVED by Dr. B. Guppy
SECONDED by J. Hewitt

THAT the Executive Committee meeting be adjourned at 7:30 a.m.

CARRIED.

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