Perth and Smiths Falls District Hospital
Board of Directors Meeting – Closed Session
Tuesday, February 28, 2020
SF Boardroom

Closed Session No. 1

RESOLUTION No. 20/20

MOVED by A. Thomlinson
SECONDED by S. Bird

THAT the PSFDH Board of Directors meeting moved to a closed session at 8:24 a.m.

CARRIED.

5. Business Arising from Minutes

a) Leadership Report – Dr. B. Guppy
Dr. B. Guppy presented his closed session leadership report and highlighted that there will be no surge funding this year from the Ministry this year. He noted that previous surge funding was received from the LHIN.

The two hospital ALC proposals were submitted to the Ministry but no response has been received to date. He noted that one was prepared to support to March 31 and the other was a three year proposal.

He reported that PSFDH has met with Studer Group representatives to look at opportunities for Studer to support the organization.

- *Pre-budget advocacy – OHA is seeking large funding increase from government*
- *Have approached ministry to have a revenue base adjustment – hospital based on data – has been underfunded for some time; meeting with ministry Thursday, March 5;*

b) SF Redevelopment – Dr. B. Guppy
Dr. Guppy confirmed that PSFDH successfully negotiated to close the litigation matter without legal costs.

c) Regional HIS Initiative – Dr. B. Guppy
Dr. B. Guppy reported that the hospital boards are at varying stages of considering the motion. The board information package has been updated (Total Cost of Ownership and finance information.). The next stage (next month) will involve the PSFDH board having a detailed discussion and analysis on the matter. The proposed motion will be brought forward for consideration. Dr. Guppy advised that PSFDH is not committed to doing this in March and the matter can be delayed another month. Work continues with the financing piece (OFA.).

Dr. K. Stolee advised that the Advisory Group is developing “negotiating terms of reference” and creating activities to support the negotiating pieces.

DRAFT

S. Pankow offered the support from the Town of Smiths Falls to lobby and/or advocate with the government. Dr. B.Guppy indicated that the hospital will follow the public service route initially.

6. New Business

a) Capital Alliance – G. Church

G. Church provided background information on the initiative. He advised that M. Hallam, ED, GWM Foundation has been retained as coordinator for the initiative. The related contract is in the approval process with the two foundation boards. I. Mazurkiewicz (SFCH Foundation) will chair the Capital Alliance. There is agreement with the Capital Alliance that the municipal fundraising will be integrated with the work of the foundations.

G. Church stated that there need to raise $31 million over next 10 years remains and there will be several fundraising and other initiatives under the Capital Alliance to support.

i. Agreement for Project Lead

G. Church advised that the process for selecting the project lead was open. M. Hallam was selected and a motion will be brought forward in open session to support this selection.

ii. Hospital Branding – Dr. B. Guppy

D. Howard reminded members of the confidential nature of this topic.

Dr. B. Guppy provided a presentation on the topic of hospital branding and related processes. He advised that there is no plan being presented today but added that there is a proposed board motion for the members to consider. He confirmed that he sought clarification on the process (from Chavender) on branding and name changes and it makes sense to have the hospital "go first". The members discussed in general how to proceed and it was supported to have a simple statement prepared to explain why the branding is being changed.

Suggested statements and terms was put forward:

- "…continuing to build a truly integrated hospital that best represents a broader group of communities."
- "A local hospital system"

A. Thomlinson offered her communications expertise with the Capital Alliance. It was noted that external groups would be engaged to support the process as well.

Dr. K. Stolee supports the branding and naming but questioned the costs involved. This has not yet been determined. Discussion ensued. Dr. Guppy noted that the timeline has not yet been determined and resources will be a key piece for the organization to consider. He offered that targets will need to be developed but there are a number of other large projects and priorities to consider. The matter of hospital branding needs to be done exceptionally well.

Dr. A. Kuchinad left the meeting at 9:02 a.m.

It was reported that work is underway to update the draft Memorandum of Understanding. The intent is to have the Capital Alliance become a time limited entity as it was initially open ended.

G. Church requested for the board support for the Capital Alliance to proceed with revising the draft MOU and project lead contract.

D. Howard outlined the process of authority and reporting back to the hospital board.

b) Physician Privileges – Dr. K. Stolee

Dr. K. Stolee reviewed the listing provided in the materials. She confirmed that each application has been reviewed by the clinical department chiefs and discussed with the Medical Advisory Committee. A resolution will be brought forward in the open session.

Adjournment:

RESOLUTION No. 21/20

MOVED by S. Pankow
SECONDED by L. Drynan

THAT the PSFDH Board of Directors meeting moved out of the closed session at 9:09 a.m.

CARRIED.

Closed Session No. 2

D. Howard announced the closed session topic which related to Lanark Lodge. Given the nature of the discussion, S. Pankow and L. Drynan declared a conflict and left the meeting at 9:20 a.m.

Dr. B. Guppy provided a presentation and noted that the public is aware that Lanark County and Lanark Lodge are exploring redevelopment opportunities for the facility. Further, K. Greaves, Lanark County CAO has spoken with hospital on the matter.

D. Howard highlighted the point that if there was an opportunity redo, PSFDH would not have a separate site.

Concern was expressed with being able to meet the demands of this potential project given the number of other hospital priorities and projects.

A list of risks (not all captured on the list) was put forward. Dr. Guppy noted that both physical plants are at capacity and the hospital will need to increase physically. He asked for the board's direction and perspective on the matter as Lanark Lodge and the County will be seeking a response. He added that K. Greaves, CAO, Lanark County has asked to speak with the board at the March meeting. There are a number of other due diligence matters to considered and here needs to be a general sense that there is interest to explore.

J. Hewitt expressed his concern recognizing the current stresses of the management team and if we are going to run deficits in any area, the board should be supporting the needs of management.

Dr. Guppy noted that the senior leadership team did not want to proceed until the board has had an opportunity to consider the direction and options. He advised that no other commitments have been made and Lanark County is interested in us as a potential partner.

G. Church commented that the nature of the hospital business is dated and the board has not had any long term planning activities and suggested that there may be other opportunities for collaboration.

It was suggested that K. Greaves attend and present on the matter at the March meeting and follow-up with a separate meeting to discuss. Dr. K. Stolee suggested that this would be an appropriate retreat topic. She added that she does not want to impact frontline services in an effort to explore given the constrained fiscal position.

C. Dolgowicz commented on the frontline and management pressures and while she supports the long term vision, she is concerned that PSFDH could be taking on the work and the financial position of Lanark Lodge.

D. Howard commented that the matter was brought to the board as Dr. B. Guppy does not want to take the decision himself. General discussion ensued. It was determined that there was broad support to have K. Greaves attend the next board meeting but to not proceed with any exploration (engineering and/or facility assessments) at this time.

It was suggested that the discussion be held earlier in the meeting to minimize members leaving due to time constraints. D. Howard will develop an agenda with this in mind.

S. Bird suggested that K. Greaves bring information about Lanark County's experience with Almonte.

Adjournment:

RESOLUTION No. 27/20

MOVED by C. Dolgowicz
SECONDED by S. Bird

THAT the PSFDH Board of Directors moved out of the closed session at 9:51 a.m.

CARRIED.

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