

**Perth and Smiths Falls District Hospital
Board of Directors Special Meeting
Wednesday, December 22, 2021
Via Zoom**

PRESENT: S. Bird, *G. Church, Chair*, K. Clupp, M. Cohen, L. Drynan, J. Fenik, J. Hewitt, B. Hirst, Dr. W. Hollis, Dr. A. Kuchinad, M. Quigg, N. Shaw, A. Thomlinson, Dr. K. Stolee, Dr. K. Wickens

REGRETS: C. Dolgowicz, S. Pankow, Dr. M. Roberts

IN ATTENDANCE: D. Hodgins, VP, Finance & Support Services K. Kelly, Recording Secretary

1. Call to Order – G. Church

G. Church, Chair, called the meeting to order at 12:00 p.m.

2. Chair's Remarks – G. Church

No specific remarks today.

3. Declaration of Conflict of Interest – G. Church

G. Church reminded members to declare at any point during the meeting.

4. Approval of Agendas – G. Church

a) Regular Meeting Agenda

RESOLUTION No. 136/21

MOVED by M. Quigg

SECONDED by S. Bird

THAT the regular meeting agenda was approved as presented.

CARRIED.

5. Closed Session

RESOLUTION No. 137/21

MOVED by L. Drynan

SECONDED by J. Hewitt

THAT the PSFDH Board of Directors moved to a closed session at 12:01 p.m.

CARRIED.

RESOLUTION No. 138/21

MOVED by J. Fenik

SECONDED by L. Drynan

THAT the PSFDH Board of Directors moved out of the closed session at 12:17 p.m.

CARRIED.

Closed Session Resolutions:

Professional Staff Credentials/Appointments

RESOLUTION No. 139/21

*MOVED by L. Drynan
SECONDED by B. Hirst*

THAT the PSFDH Board of Directors accepts the recommendation of the Chief of Staff and Medical Advisory Committee to approve the requests for appointment and reappointment to the Professional Staff as presented.

Chief of Staff Selection Committee

RESOLUTION No. 140/21

*MOVED by M. Quigg
SECONDED by Dr. K. Wickens*

THAT the PSFDH Board of Directors will create a Selection Committee to support the Chief of Staff Recruitment process with the membership set as per PSFDH Corporation By-Law Article 14.2:

- *Gardner, Church, Chair, Board of Directors*
- *Michael Cohen, President & CEO*
- *Nancy Shaw, Chief Nursing Executive*
- *Dr. Kate Stolee, Chief of Staff*
- *Dr. Mark Roberts, President, Medical Staff*
- *Dr. Peter Cunniffe, Member, Medical Advisory Committee*
- *Dr. Warren Hollis, Vice Chair, Board of Directors*
- *Ken Clupp, Member, Board of Directors*

CARRIED.

6. Other Business

6.1 Strategic Brief on MRI – M. Cohen

M. Cohen provided an update on MRI services during the closed session portion of the meeting.

7. Next Meeting Date

Tuesday, January 25, 2022 via videoconference at 7:30 a.m.

COVID-19 Planning over Christmas Break

M. Cohen provided an update on hospital COVID-19 planning over the Christmas break. He reported that the area numbers continue to escalate and the hospital has reinstated visitor restrictions. Visitor exceptions will be made in palliative and compassionate matters.

A draft escalation plan was prepared to assist the management team should there be staffing shortages. M. Cohen remarked that at this point, it (Omicron) does not appear to be as severe but it requires staff to isolate and remove themselves out of the work environment.

PSFDH is preparing for worst-case scenarios and occupancy remains high. The organization is working with its partners to be prepared. M. Cohen stated that the board would be advised if there are any impacted operations during the holidays.

N. Shaw and Dr. Kuchinad indicated that there are respiratory illnesses and RSV (in children) presenting in the EDs and in the community. Dr. Kuchinad added that as rapid antigen or PCR testing could be difficult to arrange, more people are presenting to the ED with mild symptoms.

Discussion ensued regarding the "life or limb" situation in Kingston. Dr. Kuchinad noted that KHSC continues to do elective surgeries and asked if this situation is being evaluated as this may affect PSFDH over the holidays.

M. Cohen and Dr. K. Stolee are issuing a memo tomorrow regarding redeployment of staff, if needed. This is a provincial request.

M. Cohen added that PSFDH has work self-isolation protocols in place and the organization will distribute rapid antigen test kits on a phased approach to nursing and physician personnel who are working over the holidays.

8. Adjournment

RESOLUTION No. 141/21

*MOVED by Dr. K. Wickens
SECONDED by A. Thomlinson*

THAT the PSFDH Board of Directors moved out of the closed session at 12:27 p.m.

CARRIED.



Gardner Church, Chair



Michael Cohen, Secretary