CATEGORY: Board/Staff Relationship	**NUMBER:** 3.1
TITLE: Chief of Staff Leadership & Monitoring	**ORIGINATING DATE:** MAY 23, 2017
SOURCE: Board	**REVISION/REVIEW DATE:** NEW
SIGNATURE:	

OVERVIEW

The Chief of Staff is accountable to Perth and Smiths Falls District Hospital. The Chief of Staff reports to the Board of Directors those matters concerning the responsibilities and activities as carried out by the Medical Advisory Committee, including but not limited to findings on the quality of care and supervision by professional staff of clinical practice and related matters.

This accountability shall be exercised with due regard for and in accordance with Acts and Regulations governing health care as wells as the policies and by laws as established by the Board of Directors.

The Board of Directors approves the process for supervising and compensating the Chief of Staff. The Board of Directors may delegate to the Executive Committee the annual performance evaluation of the Chief of Staff as well as the annual contractual compensation process. The Board of Directors will have opportunity to provide input and receive the results of the annual performance evaluation of the Chief of Staff while respecting relevant privacy legislation.

PERFORMANCE ASSESSMENT AND COMPENSATION

The Board of Directors will establish measurable annual performance expectations in cooperation with the Chief of Staff, will assess Chief of Staff's performance annually, and will determine the Chief of Staff's compensation.

The performance review process provides an opportunity to recognize the Chief of Staff's level of performance, as well as the opportunity to consult collaboratively on the development of the organization's priorities for the next fiscal year.