CATEGORY: Governance Process *(Board Committees)*	**NUMBER:** 2.6.5
TITLE: Liaison Committee	**ORIGINATING DATE:** JANUARY 22, 2013
SOURCE: BOARD	**REVISION/REVIEW DATE:** **OCTOBER 2020** NOVEMBER 26. 2019
SIGNATURE: *ORIGINAL SIGNED BY D. HOWARD, CHAIR*	

1) The Liaison Committee, a standing committee of the Board, and shall consist of the following voting members:
   a) At least three (3) members of the Board of Directors who shall be appointed by the Executive Committee of the Board. One of whom shall be the Committee Chair;
   b) One member nominated by the PSFDH Patient and Family Advisory Council;
   c) Chief Executive Officer; in addition, the Committee may include representatives from
      - each Hospital Foundation;
      - each Hospital Auxiliary; and
      - up to four (4) community representatives.

2) The Committee shall:
   a) develop and recommend strategies for communications and engagement ~~develop and recommend Liaison Committee policies~~ to the Board to ensure appropriate and timely communication with the Hospital's various public stakeholders;
   b) **oversee the coordination and dissemination of the PSFDH Annual Report** ~~carry out special projects at the request of the Board of Directors~~;
   c) report to the Board, the public attitude about the Hospital;
   d) identify area needs and priorities and recommend strategies to meet those needs;
   e) share information and knowledge of PSFDH with general public and health care community partners;
   f) serve as a mechanism to exchange ideas and concerns related to the Hospital; ~~and~~
   g) to represent the hospital's position at relevant ~~attend various~~ hospital-related and community health care group events' and
   ~~g)~~h) **prepare an annual work plan for the Liaison Committee**~~.~~

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3) Membership
   Community representatives shall be appointed by the Board of Directors.

4~~6~~) Meeting
   The Committee will meet at least quarterly or at the call of the Chair.