

**PERTH & SMITHS FALLS DISTRICT HOSPITAL
EXTERNAL JOB POSTING
CUPE 2026-211**

DATE: July 24, 2026

DEPARTMENT: Diagnostic Imaging

POSITION: DI Aide
TEMPORARY PART-TIME

SUMMARY OF DUTIES-DIETARY AIDE:

- Provides assistance to imaging technologists to enable a more effective focus on direct imaging activities rather than associated duties, improving technologist efficiency and productivity.

QUALIFICATIONS:

Mandatory

- Secondary School Diploma
- Computer literacy
- Medical terminology

Preferred:

- Medical Office Administration

Technical:

- Organizing patient workflow (e.g. clinic, ER, our- and in-patients).
- Arranging transport and/or transporting and changing patients based on study to be preformed.
- Chaperoning and/or assisting technologists in imaging rooms where appropriate.
- Locating and retrieving imaging files from libraries or PACS system and making available in hardcopy or on multimedia as required.
- Monitoring imaging room stocks of linen/supplies.
- Routine cleaning (e.g. disinfectant wipe) of equipment to assist with infection prevention and control.
- Supporting patient-related activities such as booking appointments, RIS (Radiology Information System) data entry, report sorting and delivery.
- Supports the Patient and Family Centered Care philosophy and participates in quality improvement, risk management and patient safety activities departmentally and organization-wide. Performs work in accordance with applicable provisions of the Occupational Health and Safety Act and Regulations, professional standards and

guidelines, and Perth and Smiths Falls District Hospital corporate and departmental policies and procedures.

SALARY: \$25.311-\$25.998-\$26.694-\$27.376-\$28.345

SHIFTS: Days (subject to change as per Management Rights Article G.01 of CUPE Collective Agreement)

CLOSING DATE: Until Filled

How to apply: Please email HR at HR@psfdh.on.ca and quote the job number.

Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy.

Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283- 2330 ext. 1132 for assistance.

We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.