

Perth and Smiths Falls District Hospital

Board of Directors Meeting

Tuesday, January 28, 2020

GWM Boardroom @ 7:30 a.m.

PRESENT: S. Bird, G. Church, K. Clupp, C. Dolgowicz, L. Drynan, J. Fenik, *J. Hewitt, Chair*,
Dr. W. Hollis, Dr. A. Kuchinad, S. Pankow, Dr. M. Roberts, N. Shaw, Dr. K.
Stolee, A. Thomlinson

REGRETS: D. Howard, R. Laing

IN ATTENDANCE: B. Allen, VP, Finance & Support Services, K. Kelly, Recording Secretary,
G. Mears, President, GWM Auxiliary

1. Call to Order – J. Hewitt for D. Howard

J. Hewitt, Acting Chair, called the meeting to order at 7:30 a.m.

2. Declaration of Conflict of Interest – J. Hewitt

No conflicts were declared at this point. C. Dolgowicz declared a conflict related to Ontario Health Teams. It was noted that she could participate in discussions but abstain from voting.

3. Patient & Family Centred Care – Dr. B. Guppy/N. Shaw

Dr. B. Guppy highlighted a patient journey related to a Lyme Disease complaint. He noted that this disease is known to be endemic in this area.

4. Chair's Remarks – J. Hewitt

J. Hewitt welcomed and thanked everyone for attending today's meeting.

5. Approval of Agendas – J. Hewitt

a) Regular Meeting Agenda

RESOLUTION No. 9/20

MOVED by K. Clupp

SECONDED by W. Hollis

THAT the PSFDH Board of Directors regular meeting agenda be approved as circulated.

CARRIED.

b) Consent Agenda

RESOLUTION No. 10/20

MOVED by J. Fenik

SECONDED by L. Drynan

THAT the PSFDH Board of Directors consent agenda be approved as circulated.

CARRIED.

6. Foundations & Auxiliaries – J. Hewitt

G. Mears provided the monthly report from the GWM Auxiliary. A copy of the report was posted to the board portal.

7. Action Items

There were no open session action items.

8. Closed Session

RESOLUTION No. 11/20

*MOVED by C. Dolgowicz
SECONDED by L. Drynan*

THAT the PSFDH Board of Directors meeting moved to a closed session at 7:41 a.m.

CARRIED.

RESOLUTION No. 13/20

*MOVED by L. Drynan
SECONDED by J. Fenik*

THAT the PSFDH Board of Directors meeting moved out of the closed session at 8:24 a.m.

CARRIED.

Physician Privileges/Credentials – Dr. K. Stolee

RESOLUTION No. 14/20

*MOVED by K. Clupp
SECONDED by L. Drynan*

THAT the following applications for privileges (reappointment and credentials) be approved as discussed during the closed session:

- *Dr. M. Labbe: In the category of Locum tenens in the Department of Family Medicine*
- *Dr. M. McNevin: In the category of locum tenens in the Department of Anaesthesia.*
- *Dr. K Church: from associate to active in Family Medicine with admitting privileges*
- *Dr. T. Ferrier from associate to active privileges in Family Medicine/Emergency Medicine with admitting privileges*

- *Dr. D. Franic from associate to Active privileges in Diagnostic Imaging*

CARRIED.

Dr. K. Stolee clarified that the first physician appointment will continue to come through PSFDH to the Board along with any reappointments as it remains the hospital board's responsibility to approve. The regional credentialing process was implemented to support the overall process for the area.

9. New Business

There were no new business items.

10. Business Arising from Minutes

10.1 South East Local Health Integration Network (SE LHIN)

10.1.1 Addictions & Mental Health Redesign Update

- No update at this time.

10.2 Ontario Health Teams – Update – Sr. Leadership Team

Dr. B. Guppy provided an update on the OHT matter. He confirmed that PSFDH has signed onto the Lanark County OHT proposal and is now a party to two proposals. The Lanark County team welcomed the change. There were no concerns or objections raised by the LLG group. PSFDH's participation on both OHT applications provides an opportunity to build partnerships across a broader area. He confirmed that both OHTs have submitted progress reports to the government.

11. Board Committee Reports

11.1 LCMH Community Advisory Board – L. Drynan

The next meeting of the Community Advisory Board is planned for March. The report was deferred to next meeting.

11.2 Liaison Committee – January 14, 2020 – G. Church

The Committee report was included in the Consent Agenda portion of meeting. G. Church noted that there was nothing further to report since the special January 14, 2020 board meeting.

11.3 Finance Committee – January 23, 2020 – Dr. W. Hollis for R. Laing

The Committee report was included in the Consent Agenda portion of meeting. Dr. W. Hollis highlighted that the HAPS (annual budget) will be brought to the February Board meeting for consideration.

12. Standing Items

12.1 Strategic Plan Operational Plan (Q3) – Sr. Leadership Team

This report will be updated and brought back to the February board meeting. Dr. B. Guppy suggested that the balanced scorecard will also be shared.

13. Other Business

Internal Medicine Recruitment Update – Dr. K. Stolee

Dr. K. Stolee reported that there are two strong internal medicine recruits. More information to follow.

Coronavirus Update – J. Fenik

Mayor Fenik and Mayor Pankow offered support if required in light of the coronavirus situation.

14. Information Items

Nil.

15. Next Meeting Date – J. Hewitt

Regular Meeting: Tuesday, February 25, 2020, SF Site, 7:30 a.m.

16. Adjournment – J. Hewitt

RESOLUTION No. 15/20

MOVED by J. Fenik

SECONDED by G. Church

THAT the January 28, 2020 Perth and Smiths Falls District Hospital Board of Directors' meeting adjourned at 8:32 a.m.

CARRIED.



D. Howard, Chair



Dr. B. Guppy, Secretary