

**Perth and Smiths Falls District Hospital**  
Board of Directors Meeting  
Tuesday, April 28<sup>th</sup>, 2026  
Via GWM Boardroom and Teams @ 7:30 a.m.

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Present: Dr. W. Hollis, K. Kelly, B. Smith, M. Cohen, I. Boyle, H. Mostamandi, R. Dyke, Dr. Morell, E. Farrell, M-A Gagné, K. Clupp, D. Thomson, M-L Hussak, S. Anderson, M. Hallam, and W McPhee (Guest)  
Teams: J. Church, C. Langstaff, J. Brown, S. Pankow, K. Fair, Dr. Wahay, S. Gauthier, W. Bromm, Dr. MacDonald and Dr. Mark Roberts (Guest)  
Regrets: A. Pellerin  
In Attendance: C. Rustan, Recording Secretary

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**1. Call to Order – Dr. W. Hollis**

Dr. W. Hollis called the meeting to order at 07:30 a.m.

**2. Approval of Agenda**

*THE* April 28<sup>th</sup>, 2026 open session Board agenda was approved by consensus.

*CARRIED.*

**3. Peri-Operative – B. Smith, W. McPhee and Dr. Mark Roberts**

B. Smith, W. McPhee and Dr. Roberts provided a presentation on the Peri-Operative Program.

B. Smith explained that the OR volume consists of the actual surgical cases and the total cases include endoscopy, cystoscopy and the denominator. Further discussion ensued regarding barriers and system issues.

The following items have been identified for the 2026-2027 QI initiatives:

- a) Lumeo – Oracle/Cerner
- b) Key Focus on OR Utilization
- c) Continue to negotiate QBP allocations to match actual volume – joints, shoulders (partner with KHSC)
- d) Renew ROSA HIP – 2026-2027 will introduce rosa knee and consider the use of MyMobility

The peri-operative program presentation was posted to the Board Portal.

Dr. Hollis suggested that future presentations start off by prefacing that PSFDH is not a case costing Hospital.

**4. Back-Office Systems – E. Farrell**

E. Farrell provided a presentation on Back-Office Systems. E. Farrell discussed several options for Back-Office which outlines the pros and cons of each tier. The presentation included a slide on the project costs and the post-implementation operating costs.

Recommendation is to proceed to formal procurement for back-office solution(s), with integrations to optimize functionality, explore options across solution tiers (Tier 1 and Tier 2).

She noted that the presentation was for update and informational purposes, and a formal request/approval will come forward later in the fiscal year.

**5. Chair's Remarks – Dr. W. Hollis**

Dr. Hollis welcomed everyone to the Board of Directors Meeting.

**6. Declaration of Conflict of Interest – Dr. W. Hollis**

Members were asked to declare a conflict at any point during the meeting.

**7. Action Items**

**7.1 Chief of Staff Report**

The chief of Staff Report was included in the package.

**7.2 Medical Staff Report**

The Medical Staff Report was included in the Board package.

**8. Closed Session**

*THE* PSFDH Board of Directors moved into closed session by consensus at 8:19a.m.

*CARRIED.*

*THE* PSFDH Board of Directors moved out of closed session by consensus at 8:43 a.m.

*CARRIED.*

**Closed Session Resolutions:**

- **Chief of Staff Report - Professional Staff Appointments/Reappointments**  
RESOLUTION No. 06/26

THAT the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from April 14<sup>th</sup>, 2026) from the Closed Session. The report was approved by consensus.  
CARRIED.

**9. Approval of Agendas**

**9.1 Consent Agenda**

- i. **PSFDH Board of Directors Minutes – March 24<sup>th</sup>, 2026 \***
- ii. **CEO Report – M. Cohen \***
- iii. **PSFDH Foundation Report – M. Hallam \***
- iv. **Governance Committee Report \***  
The Committee pulled out the Communications & Development Terms of Reference for further review and there were no objections to approving the Terms of Reference that were presented.
- v. **Communications & Development Committee Report – S. Anderson \***

*The consent agenda was approved by consensus.*

**10. Finance Committee**  
Nil

**11. New Business**

**11.1 Support and Empower our People**

B. Smith discussed the following two objectives:

- Enhance workplace satisfaction plans based on Staff and Physician feedback – Senior Leadership hosts Common Grounds (coffee sessions) with the staff and Senior Leadership also conducts their own rounds with the patients
- Roll-out staffing strategy – June/July 2026 will be the go-live phase for Work Force Edge

**11.2 Getting to Great at PSFDH**

Deferred to the May Meeting due to time constraints.

**11.3 Accreditation**

The Board of Directors reviewed the Governance Standards, ROP's and the Decision-Making Framework that covers Ethics, Health Equity, Quality, Strat Plan, Enterprise Risk Management and Business Continuity.

**12. Business Arising from minutes**

There was no business arising at the April 28<sup>th</sup>, 2026 meeting.

**13. Information Items**

**a) Board Reporting Schedule**

The board reporting schedule was included in the Board package.

**14. Next Meeting Date**

Tuesday, May 26<sup>th</sup>, 2026 at 7:30am in the GWM Boardroom.

**15. Adjournment**

THAT the April 28<sup>th</sup>, 2026 Perth and Smiths Falls District Hospital Board of Directors' meeting be adjourned at 9:31 a.m.  
CARRIED.

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Dr. W. Hollis, Chair

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M. Cohen, Secretary