

**Perth and Smiths Falls District Hospital**  
Board of Directors Meeting  
Tuesday, February 24<sup>th</sup>, 2026  
Via GWM Boardroom and Teams @ 7:30 a.m.

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Present: Dr. W. Hollis, K. Kelly, B. Smith, M. Cohen, W. Bromm, I. Boyle, H. Mostamandi, R. Dyke, M. Hallam, D. Thomson, Dr. Morell, A. Pellerin, M-L Hussak, E. Farrell, M-A Gagné, S. Gauthier, C. Langstaff, S. Anderson and J. Labelle (Guest)  
Teams: J. Brown, Dr. Wahay, Dr. MacDonald and J. Church  
Regrets: K. Clupp, S. Pankow and K. Fair  
In Attendance: C. Rustan, Recording Secretary

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**1. Call to Order – Dr. W. Hollis**

Dr. W. Hollis called the meeting to order at 07:32 a.m.

**2. Approval of Agenda**

*THE* February 24<sup>th</sup>, 2026 open session Board agenda was approved by consensus.  
*CARRIED.*

**3. Labour & Delivery – B. Smith and J. Labelle**

B. Smith provided an overview on the Labour and Delivery program that is offered on the Smiths Falls Site and contains 4 beds with one assessment room. The slide deck is available on the Board Portal.

The program overview discussed several topics including the 2025-2026 Quality Improvement Initiatives:

- Lumeo/Cerner – Moving to the optimization phase
- Standard work created to assist when short staffed
- Capital – Infant abduction system
- Photo-Therapy Equipment
- Reinstate OB Committee

Discussion ensued regarding the purpose of the Robson Classification, as well as the ongoing challenges to recruit an Obstetrician/Midwife as they need to reside within 30 minutes of the Hospital.

**4. Enterprise Risk Management – M. Cohen**

M. Cohen reviewed Enterprise Risk Management and discussed a few of the risks and how they have either decreased or increased as a risk to the Hospital.

W. Bromm suggested that DEI should be identified as Patient Safety and not just reputational on the ERM spreadsheet.

**5. Chair's Remarks – Dr. W. Hollis**

Dr. Hollis will be participating in a call later today that is hosted by the OHA, which allows for questions between other CEO's and Board Chairs.

**6. Declaration of Conflict of Interest – Dr. W. Hollis**

Members were asked to declare a conflict at any point during the meeting.

**7. Closed Session**

*THE* PSFDH Board of Directors moved into closed session by consensus at 8:41a.m.  
*CARRIED.*

*THE* PSFDH Board of Directors moved out of closed session by consensus at 8:43 a.m.  
*CARRIED.*

**Closed Session Resolutions:**

- **Chief of Staff Report - Professional Staff Appointments/Reappointments**  
RESOLUTION No. 02/26

*THAT* the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from March 10<sup>th</sup>, 2026) from the Closed Session. The report was approved by consensus.  
*CARRIED.*

**8. Approval of Agendas**

**8.1 Consent Agenda**

- i. **PSFDH Board of Directors Minutes – January 27<sup>th</sup>, 2026 \***

- ii. **CEO Report – M. Cohen \***
- iii. **PSFDH Foundation Report – M. Hallam \***
- iv. **Communications & Development Committee Report – S. Anderson \***

*The consent agenda was approved by consensus.*

**9. Finance Committee**

**9.1 Financial Statements and Dashboard**

R. Dyke spoke to the Financial Statements and Dashboard that was included in the package. A deficit is expected at the end of the fiscal year based on the funding that the Hospital has received to date.

E. Farrell continues to monitor the cash failure date and E. Farrell did complete a cash advance request to assist with supporting the hospital as our cut off date of June 9<sup>th</sup> quickly approaches.

**9.2 Proposed Budget 2026-2027**

E. Farrell reviewed the proposed budget for 2026-2027 which looks very similar to the 2025-2026 budget. Discussion ensued regarding clinical capital and what the Foundation and Municipal parties cover.

M. Cohen will bring back the Capital Ranked List to the next Finance committee.

E. Farrell will share the HIRF presentation to outline what is required for PSFDH’s overall infrastructure.

M. Cohen will bring forward a PowerPoint presentation to the Finance Committee and Board on “Good to Great”

*RESOLUTION No. 03/26*

*MOVED by S. Anderson*

*SECONDED by M-L Hussak*

*That the 2026-2027 proposed budget be approved as presented.*

*CARRIED.*

**9.3 Long-Term Forecast**

The Long-Term Forecast was included in the package for illustration purposes.

Dr. Hollis requested that additional assumptions be included, as it should reflect the communities needs and not just the needs of the Hospital.

**10. Action Items**

**10.1 Chief of Staff Report – Dr. T. Morell**

The chief of Staff Report was included in the package.

**10.2 Medical Staff Report**

The Medical Staff Report was included in the Board package.

**11. New Business**

**11.1 Strategy Scorecard – Excellence Experience**

M. Cohen discussed the strategy scorecard and touched on the ongoing work that is in place including WorkForce Edge.

**12. Business Arising from minutes**

There was no business arising at the February 24<sup>th</sup>, 2026 meeting.

**13. Information Items**

**13.1 Board Reporting Schedule**

The board reporting schedule was included in the Board package.


**14. Next Meeting Date**

Tuesday, March 24<sup>th</sup>, 2026 at 7:30am in the GWM Boardroom.

**15. Adjournment**

*THAT the February 24<sup>th</sup>, 2026 Perth and Smiths Falls District Hospital Board of Directors’ meeting be adjourned at 9:13 a.m.*

*CARRIED.*

  
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Dr. W. Hollis, Chair

  
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M. Cohen, Secretary